ROYAL CANADIAN SEA CADETS

PHASE THREE

INSTRUCTIONAL GUIDE

SECTION 4

EO C307.04 – PARTICIPATE IN A PRESENTATION ON THE DUKE OF EDINBURGH AWARD PROGRAM

Total Time: 30 min

PREPARATION

PRE-LESSON INSTRUCTIONS

Resources needed for the delivery of this lesson are listed in the lesson specification located in A-CR-CCP-603/PG-001, Chapter 4. Specific uses for said resources are identified throughout the instructional guide within the TP for which they are required.

Review the lesson content and become familiar with the material prior to delivering the lesson.

Contact the local Duke of Edinburgh Award program division and gather presentation material about the Duke of Edinburgh Award program.

A member of the corps staff may present this lesson if a Duke of Edinburgh Award program representative is unavailable.

PRE-LESSON ASSIGNMENT

N/A.

APPROACH

An interactive lecture was chosen for this lesson to introduce, clarify, emphasize and summarize the objectives of the Duke of Edinburgh Award program.

INTRODUCTION

REVIEW

N/A.

OBJECTIVES

By the end of this lesson the cadet shall have participated in a presentation on the Duke of Edinburgh Award program.

IMPORTANCE

It is important for cadets to know all opportunities for growth available to them. The Duke of Edinburgh Award program is one opportunity that is widely available to cadets. By knowing what the program entails and what the rewards are, cadets will have a better understanding of the program and be able to decide if they wish to become a participant.

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Teaching point 1 **Outline a Short History of the Award**

Time: 5 min Method: Interactive Lecture



The material for this lesson will be gathered from the provincial office of the Duke of Edinburgh Award program. Videos, brochures and activities used to present the information can be found at www.dukeofed.org.

The program was founded in 1956 by His Royal Highness Prince Philip, The Duke of Edinburgh K.G. K.T. in London, England, as a means to encourage and motivate youth. The goal of the Duke of Edinburgh Award program is to encourage young people's participation in activities they already enjoy and to develop personal goals and encourage achievement based on individual effort and improvement.

The Duke of Edinburgh Award program is about personal challenge, and aims to encourage and stimulate:

1. self-reliance and self-discipline,
2. perseverance and determination,
3. initiative and creativity,
4. community involvement and social responsibility,
5. value orientation and value-oriented decision making,
6. the spirit of adventure,
7. fitness of body and mind,
8. vocational, cultural and family life skills, and
9. international understanding and awareness.

The award is a lapel pin or brooch, and an inscribed certificate of achievement. Upon completion of the Gold award, the individual will be presented the award by HRH Prince Philip.

More than 30 000 young Canadians are currently participating in the Duke of Edinburgh Award program; many within the Canadian Cadet Movement.

CONFIRMATION OF TEACHING POINT 1

QUESTIONS

Q1. When was the Duke of Edinburgh Award program founded?

Q2. What is the goal of the program?

Q3. What does the program aim to encourage?

ANTICIPATED ANSWERS

A1. The program was founded in 1956.

A2. The goal of the program is to encourage young people's participation in activities they already enjoy and to develop personal goals and encourage achievement.

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A3. The program aims to encourages:

- self-reliance and self-discipline,
- perseverance and determination,
- initiative and creativity,
- community involvement and social responsibility,
- value orientation and value-oriented decision making,
- the spirit of adventure,
- fitness of body and mind;
- vocational, cultural and family life skills, and
- international understanding and awareness.

Teaching point 2 **Describe the Different Levels of the Program**

Time: 5 min Method: Interactive Lecture

There are three levels within the Duke of Edinburgh Award program. Each successive level requires more commitment and becomes more demanding. The levels are Bronze, Silver and Gold. A young person may choose to participate at any time and any level, keeping in mind the prescribed age requirements.

Bronze. For youth over the age of 14. There is a minimum 6-month period of participation.

Silver. For youth over the age of 15. There is a minimum 12-month period of participation.

Gold. For youth over the age of 16. There is a minimum 18-month period of participation.

If a participant has completed a prior level, the period of participation is decreased by six months. (e.g., a cadet who has completed the Bronze level can complete the Silver level in six months).

CONFIRMATION OF TEACHING POINT 2

QUESTIONS

Q1. What are the three levels of the program?

Q2. What is the age requirement for the program?

Q3. When can a person start the Gold level?

ANTICIPATED ANSWERS

A1. The three levels of the program are Bronze, Silver and Gold.

A2. The age requirement is a minimum of 14, although each subsequent level has an age minimum if a participant is just beginning the program.

A3. The Gold level can be started at age 16.

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Teaching point 3 **Explain the Five Sections of the Program**

Time: 5 min Method: Interactive Lecture

The Award's activities are arranged into sections, and within each section there are many choices. There are five sections to the program. The four common sections are:

- service,
- adventurous journey,
- skills, and
- physical recreation.

At the Gold level, participants have to complete a residential project.

SERVICE

Service is a commitment to the needs of others without pay.

The goal of the service section is to encourage participants to realize that as members of a community, they have a responsibility to others and that their help is needed. By helping others, it is hoped that participants will find satisfaction sparking a commitment to community service for life.

ADVENTUROUS JOURNEY

The goal of the adventurous journey is to develop self-reliance by undertaking a journey of discovery. The adventurous journey encourages participants to develop an awareness of the natural environment, and the importance of protecting it.

The distance the cadet must travel and the duration of the journey varies for each level of the Award:

- Bronze – two days including one night away,
- Silver – three days including two nights away, and
- Gold – four days including three nights away.

The hours the cadet must spend on planned activities varies for each level:

- Bronze – an average of six hours per day,
- Silver – an average of seven hours per day, and
- Gold – an average of eight hours per day.

There are three types of journeys that can be undertaken:

- **Explorations.** A purpose with a trip. During this journey, participants must spend a minimum of 10 hours on journeying (moving without motorized assistance). The remainder of the time is spent on a special activity, (e.g., historic site exploration, or studying flora and fauna). Explorations must involve pre-journey research, on-site study, and a report on the findings.
- **Expeditions.** A trip with a purpose. An Expedition is a journey where participants stay at a different campsite each night. The required hours will be spent on journeying, navigating and route finding. This may include tasks related to the purpose of the expedition.
- **Adventurous Projects.** An Adventurous Project is a journey that does not fit the above descriptions exactly, or may be a combination of the two. This type of journey would be used by those with medical restrictions or who require more challenges.

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All Explorations, Expeditions and Adventurous Projects must have a clearly defined and a preconceived purpose.

SKILLS

The goal of the skills section is to encourage the discovery of personal interests and development of social and practical skills. Participants are encouraged to take up interests within a range of practical, social and cultural activities. Skills can be either a progressive activity such as stamp collecting, playing a musical instrument, a study of a topic of personal interest such as money matters, or a definite task such as building something.

PHYSICAL RECREATION

The goal of the physical recreation section is to encourage participation in physical activity and provide an opportunity to improve performance and learn to appreciate physical recreation as an important component of a healthy lifestyle.

Participation in one or more physical activities for the required number of weeks:

- Bronze – 30 hours over a minimum of 15 weeks,
- Silver – 40 hours over a minimum of 20 weeks, and
- Gold – 50 hours over a minimum of 25 weeks.

Improvement of overall performance is essential for qualification in this section.

RESIDENTIAL PROJECT

The goal of the residential project is to develop social adaptability through involvement in a group setting. It involves participants in projects or training in the company of peers who are not their everyday companions.

The residential project is applied only at the Gold level, but can be completed at any time during award participation.

CONFIRMATION OF TEACHING POINT 3

QUESTIONS

Q1. What are the five sections of the Duke of Edinburgh Award program?

Q2. What is the goal of the skills section?

Q3. When is the residential project completed?

ANTICIPATED ANSWERS

A1. The five sections of the program are:

- service,
- adventurous journey,
- skills,
- physical recreation, and
- residential project.

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A2. The goal of the skills section is to encourage the discovery of personal interests and development of social and practical skills. Participants are encouraged to take up interests within a range of practical, social and cultural activities.

A3. The residential project can be completed at any time during award participation.

Teaching point 4 — **Describe the Relationship Between the Sea Cadet Program and the Duke of Edinburgh Award Program**

Time: 5 min — Method: Interactive Lecture



This TP is designed to inform the cadet about the opportunities within the Award that correspond with activities within the Canadian Cadet Organization (CCO).

The CCO offers many opportunities for participants to work toward completing their respective level.

Within the Sea Cadet program, many opportunities exist for cadets to meet the requirements of the Award. Beyond the opportunities listed, many other opportunities may also exist, especially in very active cadet corps. Some examples of cadet activities that meet the Award requirements are:

- **Service**
  - participating in community service activities as part the Phase Training program;
  - participating in opportunities as a senior cadet when instructing junior cadets during the corps program;
  - helping with the corps newsletter;
  - volunteering to help the Royal Canadian Legion during poppy days; and
  - participating in a band demonstration where the corps does not receive funds in return.
- **Adventurous Journey**
  - participating in a tall ship deployment;
  - participating in overnight whaler/cutter exercises as part of CSTC training; and
  - participating in any other overnight exercise aboard a sailing vessel as part the corps' nautical training weekend or regional/national directed activities.
- **Skill**
  - participating in the sailing team;
  - participating in the corps band;
  - participating in the marksmanship team; and
  - participating in the drill team.
- **Physical Fitness**
  - participating in recreational sports at the corps;
  - participating in cadet fitness assessments; and
  - participating in recreational sports as part of the CSTC Program.

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- **Residential Project**
  - participation in any qualification at a CSTC.



CATO 13-19, *The Duke of Edinburgh's Award*, outlines the participation requirements of a youth as a member of the Sea Cadet program.

In addition to all the award requirements that are recognized as part of the Cadet Program, many activities cadets participate in outside the corps also count toward the award, such as:

- volunteer activities,
- extracurricular sports teams,
- school clubs, and
- hobbies.



Duke of Edinburgh Award pins may be worn on the cadet uniform in accordance with A-CR-005-001/AG-001, *Royal Canadian Sea Cadets Dress Instructions*.



After cadets have been informed of the Duke of Edinburgh Award program, and displayed interest in participation, discuss participation with the CO.

Contact the divisional office of the Duke of Edinburgh Award program. Contact information for the offices can be found at www.dukeofed.org.

After the Division office has been contacted:

(1) Collect the registration fee from each cadet who wants to participate in the program.

(2) If there are only a few cadets who wish to participate, register them as individuals.

(3) If the corps will be participating as a whole, register as a group.

CONFIRMATION OF TEACHING POINT 4

QUESTIONS

Q1. What activities at the corps can be completed as part of the service section of the award?

Q2. What other activities within the Sea Cadet Program can be used for the skill section?

Q3. When is the residential project completed?

ANTICIPATED ANSWERS

A1. As part of the service section, the following can be completed at the home corps:

- participating in community service activities as part the Phase Training program;

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- participating in opportunities as a senior cadet when instructing junior cadets during the corps program;
- helping with the corps newsletter;
- volunteering to help the Royal Canadian Legion during poppy days; and
- participating in a band demonstration where the corps does not receive funds in return.

A2. Participating in the cadet corps band, the marksmanship team, and the drill team may be used to complete the skill section.

A3. The residential project is completed with any qualification at a CSTC.

Teaching point 5 **Facilitate a Question and Answer Period**

Time: 5 min Method: Interactive Lecture



Allow cadets time to ask questions and discuss participation in the program.

CONFIRMATION OF TEACHING POINT 5

The cadets' participation in a question and answer period will serve as the confirmation of this TP.

END OF LESSON CONFIRMATION

The cadets' participation in the presentation on the Duke of Edinburgh Award program will serve as the confirmation of this lesson.

CONCLUSION

HOMEWORK/READING/PRACTICE

N/A.

METHOD OF EVALUATION

N/A.

CLOSING STATEMENT

The Duke of Edinburgh Award program is one of the largest award programs for youth across the world. Informing cadets about the program will encourage them to participate in the program. It will give them positive experiences to move toward in both the Cadet Program and in life.

INSTRUCTOR NOTES/REMARKS

Training aids should be determined by contacting the speaker prior to the presentation.

Cadets may participate in the Duke of Edinburgh Award program as an optional activity.

A member of the corps staff may present this lesson if a Duke of Edinburgh Award representative is unavailable.

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C0-197 Duke of Edinburgh Award. (2007). *Participant's Record Book*. Markham, ON: Langstaff Reed Printing Ltd.

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PHASE THREE POS AND EOS

PO 301 – Citizenship Recognize the Purpose of Service Groups Within Canada	
M301.01	Discuss Community Service Groups
C301.01	Discuss the Three Branches of the Canadian Government
C301.02	Discuss Current Events
C301.03	Tour a Local Community Service Group
C301.04	Participate in a Presentation Given by a Guest Speaker From a Local Community Service Group
PO 302 – Community Service Perform Community Service	
M302.01	Perform Community Service
C102.01	Participate in a Ceremonial Parade
C102.02	Perform Community Service
PO 303 – Leadership Perform the Role of a Team Leader	
M303.01	Define the Role of a Team Leader
M303.02	Participate in a Mentoring Relationship
M303.03	Practice Self-Assessment
M303.04	Communicate as a Team Leader
M303.05	Supervise Cadets
M303.06	Solve Problems
M303.07	Lead Cadets Through a Leadership Assignment
C303.01	Lead Team-Building Activities
C303.02	Deliver a Presentation About a Leader
C203.01	Record Entries in a Reflective Journal
C203.02	Employ Problem Solving
C203.04	Participate in a Presentation Given by a Leader
C203.05	Participate in Trust-Building Activities
C203.06	Participate in Problem-Solving Activities
C103.03	Participate in Teambuilding Activities

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PO 304 – Personal Fitness and Healthy Living Update Personal Activity Plan	
M304.01	Describe the Components of Physical Fitness
M304.02	Participate in the Cadet Fitness Assessment
M304.03	Update Personal Activity Plan
M304.04	Evaluate Personal Activity Plan
C304.01	Participate in the Cadet Fitness Assessment
C304.02	Evaluate Personal Activity Plan
C304.03	Describe Stress
C204.02	Develop a Personal Nutrition Plan
C104.01	Create Team Goals
PO 305 – Recreational Sports Participate in Recreational Sports	
M305.01	Participate in Organized Recreational Team Sports
C105.01	Participate in an Organized Sports Tabloid
C105.02	Participate in an Organized Intramural Sports Event
C105.03	Participate in an Orienteering Event
PO 306 – Air Rifle Marksmanship Fire the Cadet Air Rifle During Recreational Marksmanship	
M306.01	Participate in a Recreational Marksmanship Activity
C306.01	Identify Civilian Marksmanship Organizations
C306.02	Correct Marksmanship Error
C306.03	Fire the Cadet Air Rifle From the Standing Position
C206.01	Practice Holding Techniques
C206.02	Practice Aiming Techniques
C206.03	Practice Firing Techniques
C106.01	Participate in a Recreational Marksmanship Activity
PO 307 – General Cadet Knowledge Serve in a Sea Cadet Corps	
M307.01	Identify Phase Three Training Opportunities
M307.02	Identify Year Three CSTC Training Opportunities

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M307.03	Recognize the Partnership Between the Navy League and DND in Support of the CCM
C307.01	Participate in a Presentation Given by a Guest Speaker From the Regional Cadet Support Unit (RCSU)
C307.02	Participate in a Presentation Given by the Cadet Liaison Officer (CLO)
C307.03	Participate in a Presentation Given by a Guest Speaker From the Navy League of Canada (NLC)
PO 308 – Drill Direct a Squad Prior to a Parade	
M308.01	Prepare a Squad for Parade
M308.02	Deliver Words of Command
C308.01	Execute Flag Party Drill
C308.02	Deliver Words of Command
C208.01	Practice Ceremonial Drill as a Review
C208.02	Execute Drill With Arms
PO 309 – Instructional Techniques Instruct a Lesson	
M309.01	Explain Principles of Instruction
M309.02	Identify Methods of Instruction
M309.03	Describe Effective Speaking Techniques
M309.04	Describe Questioning Techniques
M309.05	Select Appropriate Instructional Aids
M309.06	Plan a Lesson
M309.07	Instruct a 15-Minute Lesson
C309.01	Deliver a One-Minute Verbal Presentation
C309.02	Plan a Lesson
C309.03	Instruct a 15-Minute Lesson
C309.04	Identify Formations for Drill Instruction
C309.05	Plan a Drill Lesson
C309.06	Instruct a 15-Minute Drill Lesson
PO 311 – Summer Biathlon Participate in Competitive Summer Biathlon Activities	
C311.01	Practice Aiming and Firing the Cadet Air Rifle Following Physical Activity

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C311.02	Participate in a Recreational Summer Biathlon Activity
C211.01	Identify Civilian Biathlon Opportunities
C211.02	Run on Alternate Terrain
C211.03	Fire the Cadet Air Rifle Using a Sling Following Physical Activity
C211.04	Participate in a Competitive Summer Biathlon Activity
C111.01	Participate in a Biathlon Briefing
C111.02	Run Wind Sprints
C111.03	Fire the Cadet Air Rifle Following Physical Activity
C111.04	Participate in a Recreational Summer Biathlon Activity
PO 320 – Canadian Navy and Maritime Community Describe Aspects of the Canadian Navy	
M320.01	Identify Classes of Canadian Naval Ships
M320.02	Describe the Domestic Role of the Canadian Forces (CF)
M320.03	Describe the Role of the CF in International Institutions
C320.01	Participate in a Discussion/Presentation on a Naval Commemorative Event
C320.02	Describe the Women’s Royal Canadian Naval Services
C320.03	Describe Canadian Naval Aviation
C220.01	Recognize the Role of the Merchant Navy
C220.02	Recognize Canada’s Role in the Battle of the Atlantic
C220.03	Recognize World War Two (WWII) Naval Activities
C120.01	Explore Canadian Naval Websites
C120.02	Identify Types of Civilian Vessels
C120.03	Explore Canadian Naval History
PO 321 – Ropework Rig a Lifting Device	
M321.01	Describe Safety Procedures for Operating Lifting Devices
M321.02	Rig Sheers
C321.01	Rig Sheers
C321.02	Rig a Standing Derrick
C321.03	Rig a Gyn
C321.04	Make a Monkey’s Fist

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C321.05	Make a Turk's Head
C221.01	Make a Back Splice
C221.02	Make an Eye Splice
C221.03	Make a Long Splice
C121.01	Whip the End of a Line Using West Country Whipping
C121.02	Whip the End of a Line Using a Sailmaker's Whipping
C121.03	Complete a Rolling Hitch
C121.04	Complete a Marlin Hitch
PO 322 – Small Craft Operations Attain a Pleasure Craft Operator Competency Card	
C322.01	Describe Acts, Codes and Regulations
C322.02	Describe Personal Safety
C322.03	Describe Vessel Safety
C322.04	Describe Navigation Safety
N/A	PCOC Written Test
PO 323 – Ship's Operations Serve in a Naval Environment	
M323.01	Perform Corps Duties
C323.01	Communicate Using Flags and Pennants
C323.02	Pipe Wakey Wakey
C323.03	Pipe Hands to Dinner
C223.01	Define Naval Terminology
C223.02	Pipe the Side
C123.01	Read the 24-Hour Clock
C123.02	Recite the Phonetic Alphabet
C123.03	Participate in a Semaphore Exercise
PO 324 – Sailing Sail a Sailboat IAW Canadian Yachting Association (CYA) White Sail Level Two	
M324.01	Prepare for a Sail Weekend
M324.02	Prepare for Sailing
M324.03	Tie a Hitch and a Bend

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M324.04	Rig a Sailboat
M324.05	Dock a Sailboat
M324.06	Beach a Sailboat
M324.07	Right a Turtled Sailboat
M324.08	Adjust to Points of Sail
M324.09	Sail Upwind
M324.10	Sail Downwind
M324.11	Moor a Sailboat
PO 325 – Nautical Training Participate in a Nautical Training Weekend	
C225.01	Prepare for a Nautical Training Weekend
C225.02A	Perform Small Craft/Vessel Duties While Underway
C225.02B	Participate in a Nautical Activity

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RESPONSIBILITIES CARDS

Recruiting cadets.	**Recruiting CIC officers.**
Fundraising.	**Providing awards and medals.**
Providing corps training facilities.	**Organizing/conducting recreational programs.**
Providing funds for directed optional/optional training activities.	**Providing equipment to cadet corps.**
Training CIC officers.	**Providing QSPs and IGs for cadet training.**

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Providing funds for mandatory training and support activities.	**Developing policy regarding CIC officers and CIs.**
Issuing equipment to cadet corps IAW scales of issue.	**Providing pay for CIC officers and CIs.**
Selecting cadets for CSTCs.	**Providing facilities and staff for CSTCs.**
Forming or disbanding cadet corps.	**Developing community and media relationships.**
Supervising and administering cadet corps.	**Providing reviewing parties for ACRs.**

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