ROYAL CANADIAN ARMY CADETS

SILVER STAR

INSTRUCTIONAL GUIDE

SECTION 3

EO M307.03 – RECOGNIZE THE PARTNERSHIP BETWEEN THE ARMY CADET LEAGUE OF CANADA (ACLC) AND THE DEPARTMENT OF NATIONAL DEFENCE (DND)

Total Time: 30 min

PREPARATION

PRE-LESSON INSTRUCTIONS

Resources needed for the delivery of this lesson are listed in the lesson specification located in A-CR-CCP-703/PG-001, Specific uses for said resources are identified throughout the instructional guide within the TP for which they are required.

Review the lesson content and become familiar with the material prior to delivering the lesson.

PRE-LESSON ASSIGNMENT

N/A.

APPROACH

An interactive lecture was chosen for this lesson to introduce cadets to the three levels of the ACLC and the responsibilities of the ACLC and DND in support of the CCM, as it allows the instructor to control the delivery of information while encouraging the cadets to become actively involved by asking and responding to questions.

INTRODUCTION

REVIEW

N/A.

OBJECTIVES

By the end of this lesson the cadet shall recognize the partnership between the ACLC and DND in support of the CCM.

IMPORTANCE

It is important for cadets to recognize the partnership between the ACLC and DND in support of the CCM because these two organizations work together to ensure the success of the CCM which impacts the cadet directly. Some cadets will not be aware that there are many people and organizations supporting the program beyond the local corps.

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Teaching point 1 **Describe the Three Levels of the ACLC**

Time: 5 min Method: Interactive Lecture

There are three branches of the Army Cadet League of Canada (ACLC). Each one works in partnership with DND on respective matters.

National

Located in Ottawa, Ontario and overseen by an Executive Director, the national office is responsible for managing the day-to-day affairs of the ACLC.

The national office administers and coordinates all National League activities including insurance, finances and honours and awards.

Provincial/Territorial

The provincial branch of the ACLC oversees the local representatives and administers volunteer screening and fundraising within the province/territory. In addition, the provincial/territorial branch submits applications on behalf of the province for national awards.

Local Sponsor

There are many local sponsors who make up the ACLC. Volunteers from the local sponsoring committees assist cadet corps with fundraising and activities.

There is often a representative of the local sponsor of the ACLC at parades and events including the Annual Ceremonial Review each year.

CONFIRMATION OF TEACHING POINT 1

QUESTIONS

Q1. What are the three levels of the ACLC?

Q2. Where would a representative of the ACLC visiting a cadet corps typically come from?

Q3. What level of the ACLC administers awards?

ANTICIPATED ANSWERS

A1. The three levels of the ACLC are:

- national,
- provincial/territorial, and
- local sponsor.

A2. The local sponsor.

A3. National level.

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Teaching point 2 **Identify the Responsibilities of the ACLC and DND**

Time: 10 min Method: Interactive Lecture

RESPONSIBILITIES OF THE ACLC

Recruiting Cadets. The local sponsor must organize and implement a plan for recruiting cadets.

Recruiting Cadet Instructor Cadre (CIC) Officers. The ACLC is responsible for recommending suitable people to be enrolled into the Canadian Forces (CF) as cadet instructors.

Fundraising. The local sponsor must organize fundraising activities that support the corps.

Providing Corps Training Facilities. The ACLC provincial branches provide office and training facilities for the corps, when not provided by DND.

Organizing/Conducting Recreational Programs. The ACLC is responsible for organizing and conducting various activities where the corps requires assistance.

Providing Funds for Optional Training Activities. The ACLC local sponsor and provincial branch provide funds for optional training activities which DND does not support.

Providing Equipment to Cadet Corps. The ACLC is responsible for providing equipment to support optional training activities.

RESPONSIBILITIES OF DND

Training CIC Officers. DND is responsible for analyzing, designing and developing course curriculum, approving training according to regional requirements and consulting with the ACLC with respect to CIC officer course content.

Providing Qualification Standards and Plans (QSPs) and Instructional Guides (IGs) for Cadet Training. DND develops and provides QSPs and IGs that direct cadet training.

Providing Funds for Mandatory Training and Support Activities. Mandatory training and support activities that are approved are funded by DND.

Developing Policy Regarding CIC Officers, Civilian Instructors (CIs) and Cadets. DND is responsible for developing, implementing and enforcing policy regarding CIC officers, CIs and cadets.

Issuing Equipment to Cadet Corps IAW Scales of Issue. All equipment required for mandatory training, mandatory support activities and directed optional training is provided by DND.

Providing Pay for CIC Officers and CIs. DND is responsible for developing, implementing and enforcing pay policy as well as providing pay for CIC officers and CIs.

Selecting Cadets for Cadet Summer Training Centres (CSTCs). DND is responsible for ensuring that cadets meet prerequisites and selecting cadets for summer training courses.

Providing Facilities and Staff for CSTCs. DND is responsible for ensuring adequate facilities and selecting staff for CSTCs.

RESPONSIBILITIES OF BOTH THE ACLC AND DND

Forming or Disbanding Cadet Corps. The ACLC and DND work collaboratively to form new cadet corps and disband non-effective cadet corps.

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Providing Awards and Medals. The ACLC and DND provide awards to cadets such as the General Walsh Memorial Sword, Cadet Certificate of Commendation and the Major-General W.A. Howard Award.

Developing Community and Media Relationships. Media relationships are maintained at all levels of the ACLC and DND. DND has regionally and nationally appointed public affairs officers that maintain media relationships at their level. It is the responsibility of the local ACLC sponsor to ensure good relations with the local community and media.

Supervising and Administering Cadet Corps. The local ACLC sponsor and corps' staff work collaboratively to ensure there is adequate supervision and administration within the cadet corps.

Providing a Reviewing Party for Annual Ceremonial Reviews (ACRs). The ACLC and DND work collaboratively to provide reviewing parties for corps' ACRs.

CONFIRMATION OF TEACHING POINT 2

QUESTIONS

Q1. What are the responsibilities of the ACLC?

Q2. What are the responsibilities of DND?

Q3. What is one responsibility of both the ACLC and DND?

ANTICIPATED ANSWERS

A1. The ACLC is responsible for:

- recruiting cadets;
- recruiting CIC officers;
- fundraising;
- providing corps training facilities;
- organizing/conducting recreational programs;
- providing funds for optional training activities; and
- providing equipment to cadet corps.

A2. DND is responsible for:

- training CIC officers;
- providing QSPs and IGs for cadet training;
- providing funds for mandatory training and support activities;
- developing policy regarding CIC officers, CIs and cadets;
- issuing equipment to cadet corps IAW scales of issue;
- providing pay for CIC officers and CIs;
- selecting cadets for CSTCs; and
- providing facilities and staff for CSTCs.

A3. Both the ACLC and DND are responsible for:

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- forming or disbanding cadet corps;
- providing awards and medals;
- developing community and media relationships;
- supervising and administering cadet corps; and
- providing a reviewing party for ACRs.

Teaching point 3 **Identify the Awards and Medals of the Army Cadet Program**

Time: 10 min Method: Interactive Lecture



CATO 13-16, *National Cadet Honours and Awards*, outlines the authority for all national awards including dress instructions.



The National Cadet Honours and Awards are not part of the Canadian Military Honours (orders, decorations and medals) system.



Selection of awards is a partnership between the cadet corps, RCSU and an ACLC representative.

General Walsh Memorial Sword. This award was created in 2004 by the ACLC in partnership with the Royal Canadian Legion. It is a national award and the highest national award for army cadets. The successful cadet will be hosted by the Royal Canadian Legion during Remembrance Day ceremonies and be a part of the vice-regal party. In addition to this, the cadet tours the national capital and meets both the Governor General, and the Chief of Defence Staff (CDS).

The award is named in honour of Lieutenant-General Geoffrey Walsh who dedicated much of his time to the Army Cadet Program.

Recipients are chosen based on their performance as army cadets, their community involvement and academic standings.

Cadet Medal of Bravery. The medal of bravery may be awarded to a cadet who performs an outstanding deed of valour involving risk of life in attempting to save the life or property of others.

Cadet Certificate of Commendation. The Cadet Certificate of Commendation may be awarded to a cadet for outstanding deeds in attempting to save the life or property of another person.

Lord Strathcona Medal. The Lord Strathcona Trust Fund Medal is given for exemplary performance in physical and military training. Lord Strathcona's objectives in establishing his endowment were:

- to encourage the improvement of the physical and intellectual capabilities of cadets; and
- to foster patriotism in cadets through the acquisition of good knowledge of military matters.

Legion Medal of Excellence. The Legion Medal of Excellence is given for demonstrating superior commitment to corps and community.

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Army, Navy, and Air Force Veterans Medal (ANAVETS). The ANAVETS medal is given for overall achievement on the Cadet Leader Instructor's course in the areas of leadership and physical fitness performance. Recipients of the ANAVETS medal are eligible to apply for the Colonel Frank Kossa Memorial Scholarship if perusing post secondary education.

Major-General W.A. Howard Award. This award promotes excellence in the final year of the star program in combination with a cadet's overall performance. The award is administered and selected by a committee established within the ACLC.



Director Cadets 3, Royal Canadian Army Cadets Reference Book, Department of National Defence (p. 2-14)

Figure 1 Army Cadet Medals

Army Cadet Service Medal (ACSM). The ACSM is awarded to all nominated cadets who have completed four years of continuous meritorious service within the Army Cadet Program. Time spent within one element of the Cadet Program before a transfer to another element is counted toward the eligibility period of the Cadet Service Medal of any element. A cadet may only be awarded one service medal. The onus is on the cadet to apply for this award. The cadet cannot have any infractions and must be recommended by the corps Commanding Officer. All cadets, including former cadets can apply for the medal by completing the "Application for the Army Cadet Service Medal".

1st Canadian Parachute Battalion Bursary. Awarded to a cadet with high academic standing and a graduate of the Army Cadet Parachutist Course.



Detailed prerequisites and nomination information can be found through the regional orders, and the ACLC Reference Manual at http://www.armycadetleague.ca/Templates/refManual.htm.

CONFIRMATION OF TEACHING POINT 3

QUESTIONS

Q1. What is the highest national award for army cadets?

Q2. When is the Cadet Medal of Bravery Awarded?

Q3. What is the Legion Medal of Excellence awarded for?

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ANTICIPATED ANSWERS

A1. The highest national award for army cadets is the General Walsh Memorial Sword.

A2. The Cadet Medal of Bravery is awarded when a cadet performs an outstanding deed of valour involving risk of life in attempting to save the life or property of others.

A3. The Legion Medal of Excellence is awarded for demonstrating superior commitment to corps and community.

END OF LESSON CONFIRMATION

QUESTIONS

Q1. What does the provincial level of the ACLC do?

Q2. What are the responsibilities of both the ACLC and DND?

Q3. What is the ANAVETS medal awarded for?

ANTICIPATED ANSWERS

A1. The provincial branch of the ACLC oversees the local representatives and administers volunteer screening and fundraising within the province/territory. In addition, the provincial/territorial branch submits applications on behalf of the province for national awards.

A2. Both the ACLC and DND are responsible for:

- forming or disbanding cadet corps;
- providing awards and medals;
- developing community and media relationships;
- supervising and administering cadet corps; and
- providing reviewing parties for ACRs.

A3. The ANAVETS cadet medal of merit is given for overall achievement on the Cadet Leader Instructor's course in the areas of leadership and physical fitness performance.

CONCLUSION

HOMEWORK/READING/PRACTICE

N/A.

METHOD OF EVALUATION

N/A.

CLOSING STATEMENT

Recognizing the partnership between the ACLC and DND in support of the CCM is important because these organizations work together to ensure the success of the CCM.

INSTRUCTOR NOTES/REMARKS

It is recommended that this EO be scheduled early in the training year.

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This EO could be delivered by the local league representative or sponsoring committee representative.

REFERENCES

A2-036 Director Cadets 3. (2003). *Royal Canadian Army Cadets Reference Book*. Ottawa, ON: Department of National Defence.

A2-065 Director Cadets and Junior Canadian Rangers. (2005). *Memorandum of Understanding Between DND and the Leagues*. Ottawa, ON: Department of National Defence.

C2-165 Army Cadet League of Canada. (2008). *Reference Manual*. Retrieved February 26, 2008, from http://www.armycadetleague.ca/Templates/refManual.htm.

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