EO C409.03 – ACT AS AN ASSISTANT INSTRUCTOR

1. **Performance**: Act as an Assistant Instructor
2. **Conditions**:
   a. Given:
      (1) Supervision, and
      (2) Assistance as required.
   b. Denied: Nil.
   c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard**: The cadet shall act as an assistant instructor, to include:
   a. preparing training aids as required;
   b. helping instruct the lesson;
   c. supervising the cadets;
   d. providing assistance as required; and
   e. securing training aids as required.
4. **Teaching Points**: Have the cadets act as assistant instructors in on-the-job training (OJT), to include:
   a. preparing training aids as required;
   b. helping instruct the lesson;
   c. supervising the cadets;
   d. providing assistance as required; and
   e. securing training aids as required.
5. **Time**: OJT: 90 min
6. **Substantiation**: OJT was chosen for this lesson as it allows the cadets to assist instructing a lesson in a safe and controlled environment. The OJT experience provides the cadets a practical application of learned skills in a realistic setting. The cadets reflect on the experience and receive feedback on the performance, which helps to shape future experiences. The cadets develop a sense of responsibility from the OJT aiding their development as a leader.
7. **References**: Nil.
8. **Training Aids**: Nil.
9. **Learning Aids**: Presentation aids (eg, whiteboard / flip chart / OHP) appropriate for the classroom / training area.
10. **Test Details**: Nil.
11. **Remarks**:
    a. Prior to this EO, the course officer shall communicate with the training officer to ensure that cadets are paired with a Proficiency Level One, Two or Three instructor on a regular training session.

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b. A number of factors may exist based on the size of the squadron that will not allow for all Proficiency Level Four cadets to be scheduled for this EO at the same time. In this circumstance, special consideration should be given to minimize the cadet's absence from other areas of training. For example, scheduling half of the cadets for this EO while the other half is scheduled for EO C440.02 (Launch a Small Model Rocket) and reversing the schedule for the following training session.

c. During this EO, the instructor shall:

(1) brief the cadet prior to commencing the lesson;

(2) assign the cadet tasks IAW Paragraph 3;

(3) monitor the cadet; and

(4) debrief the cadet at the end of the lesson.

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