EO C403.01 – PARTICIPATE IN A LEADERSHIP SEMINAR

1. **Performance**: Participate in a Leadership Seminar

2. **Conditions**:

   a. Given:

      (1) Supervision, and

      (2) Assistance as required.

   b. Denied: Nil.

   c. Environmental: Classroom or training area large enough to accommodate the entire group.

3. **Standard**: The cadet shall participate in a leadership seminar.

4. **Teaching Points**: Have the cadets participate in a leadership seminar on one or more of the following topics:

   a. problem solving,

   b. time management,

   c. communication, and

   d. supervision.

5. **Time**:

a.	Introduction / Conclusion:	10 min
b.	Seminar:	80 min
c.	Total:	90 min

6. **Substantiation**: A seminar method was chosen for this lesson to stimulate active participation in a tutorial setting and to allow cadets to practice reflective thinking skills. Seminars assist cadets in developing new and imaginative interpretations of leadership topics being explored. Seminars are an interactive way to exchange information on techniques and approaches to the leadership subjects being researched and discussed.

7. **References**:

   a. C0-022 ISBN 0-02864-207-4 Cole, Kris (2002). *The complete idiot's guide to clear communication*. Indianapolis, IN: Alpha Books.

   b. C0-115 ISBN 0-7879-4059-3 van Linden, J. A., & Fertman, C. I. (1998). *Youth leadership*. San Francisco, CA: Jossey-Bass Inc., Publishers.

   c. C0-425 Shurdington Scouts Resource. (1999). *NASA exercise: Survival on the moon*. Retrieved April 14, 2009, from http://www.shurdington.org/Downloads/NASA%20Exercise.pdf

   d. C0-477 Mindtools: Essential skills for an excellent career. (2009). *Stepladder technique: Making better group decisions*. Retrieved April 14, 2009, from http://www.mindtools.com/pages/article/newTED_89.htm

   e. C0-477 Mindtools: Essential skills for an excellent career. (2009). *Six thinking hats*. Retrieved April 14, 2009, from http://www.mindtools.com/pages/article/newTED_07.htm

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Verify against the official publication.

f. C0-477 Mindtools: Essential skills for an excellent career. (2009). *Why do we procrastinate*. Retrieved March 30, 2009, from http://www.mindtools.com/pages/article/newHTE_96.htm

g. C0-477 Mindtools: Essential skills for an excellent career. (2009). *Preparing a to-do list*. Retrieved March 30, 2009, from http://www.mindtools.com/pages/article/newHTE_05.htm

h. C0-477 Mindtools: Essential skills for an excellent career. (2009). *Simple prioritization*. Retrieved March 30, 2009, from http://www.mindtools.com/pages/article/newHTE_92.htm

i. C0- 479 PedagoNet: Brainteasers. (2009). *Problem solving: Do you have the answer?* Retrieved April 15, 2009, from http://www.pedagonet.com/brain/brainers.html

j. C0-480 Discovery Education. (2009). *Brain boosters*. Retrieved April 15, 2009, from http://school.discoveryeducation.com/brainboosters/

k. C0-481 Total success: A different type of training. (2009). *Time management: Manage yourself, not your time*. Retrieved March 31, 2009, from, http://www.tsuccess.dircon.co.uk/timemanagementtips.htm

l. C0-482 About.com: Small Business: Canada. (2009). *11 Time management tips*. Retrieved March 30, 2009, from, http://sbinfocanada.about.com/cs/timemanagement/a/timemgttips.htm

m. C0-483 College Board: Inspiring Minds (2009). *Time management tips for high school students*. Retrieved March 31, 2009, from, http://www.collegeboard.com/student/plan,college-success/116.html

n. C0-487 Department for Community Development, Government of Western Australia. (2008). *Supervision of children*. Retrieved April 1, 2009, from http://www.pscwa.org.au/documents/DCDGUIOSHCFactSheetSupervisionofChildren.pdf

8. **Training Aids**: Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area.

9. **Learning Aids**:

   a. Scenarios, and

   b. Handouts for the seminar selected.

10. **Test Details**: Nil.

11. **Remarks**: This EO may be conducted as many as four times during Proficiency Level Four training.

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